

**Brajeshwori Group**

Logistic/ Courier/ Air Express  
Tinkuney  
<https://brajeshworigroup.com/>

Senior MIS Officer

**Basic Information**

Job Category : MIS /Automation/BS Operation

Job Level : Top Level

No. Of Vacancies : 1

Employment Type : Full Time

Job Location : Tinkuney

Offered Salary : Negotiable

Apply Before : 2024-05-11 ( 8 Days, 19 Hours From Now )

**Job Specification**

Education Level : Bachelor Degree

Education Required : Bachelor

Experience Required : Greater Than 5 Years

## **Other Specification**

- Bachelor's degree in Management Information Systems or related field
  - Proven experience in MIS development, implementation, and management, preferably in a senior role.
  - Strong technical skills in database management, data analysis, and software development.
  - Proficiency in using MIS software, databases, and reporting tools.
  - Excellent analytical, problem-solving, and decision-making abilities.
  - Effective communication and interpersonal skills, with the ability to collaborate with cross-functional teams.
  - Project management experience and certification would be advantageous.
  - Knowledge of relevant regulatory requirements and compliance standards
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## **Job Description**

- Strong analytical skills and proficiency in data analytics
- Expertise in Management Information Systems (MIS)
- Excellent communication skills, both oral and written
- Thorough understanding of Information Systems
- Experience in a similar role or field is a plus