### Subisu Cablenet Ltd.

https://subisu.net.np/

**Branch Supervsior** 

## **Basic Information**

Job Category : Administrative/Office Support

Job Level: Senior Level

No. Of Vacancies: 2

Employment Type: Full

Job Location: Hetauda And Bhairahawa

Offered Salary: Negotiable

Apply Before: 2025-11-26 (21 Days, 9 Hours From Now)

# **Job Specification**

Education Level: Bachelor Degree

Education Required: Bachelor's Degree In Relevant Field

Experience Required: Greater Than

# Other Specification

### **Qualifications:**

- Education: Bachelor's degree in Management, or a related field.
- Experience: Minimum of 2-3 years of experience in a supervisory role, preferably in ISP Sector.

#### **Skills:**

- Strong leadership and team management skills.
- Excellent communication and interpersonal skills.
- Problem-solving and decision-making abilities.
- Strong organizational and multitasking skills.

#### **Knowledge:**

- Understanding of branch operations and industry regulations.
- Knowledge of sales and marketing principles.

## **Job Description**

#### Roles and Responsibilities:

- Supervise and lead a team of employees, providing guidance, training, and support.
- Conduct regular performance evaluations and provide constructive feedback.
- Maintain high levels of customer satisfaction by addressing customer inquiries and resolving issues promptly.
- Implement strategies to improve customer service and retention.
- Contribute to the development of business strategies and goals.
- Identify opportunities for growth and improvement within the department.
- Collect and analyze trends in pricing and customer requests for special services in different business zones.
- Prepare agreements adhering to the company's terms and conditions and follow up on customer contracts and payments.
- Design solutions that align with customer's business requirements in collaboration with internal sales and sales support departments.
- Develop and maintain relationships with customers and identify new business opportunities within their firms.
- Analyze customers' needs and recommend feasible solutions that optimize value and resources for both the customer and the company.