Ghorahi Cement Industry PVt.Ltd

Media/Entertainment	
Kathmandu,	Thapathali

Sales Accountant

Basic Information

Job Category : Manufacturing/Production

Job Level: Senior Level

No. Of Vacancies: 1

Employment Type: Full Time

Job Location: Kathmandu

Offered Salary: -

Apply Before: 2025-11-27 (22 Days, 14 Hours From Now)

Job Specification

Education Level: Bachelor Degree

Education Required: +2 And Bachelor's Degree In Relevant Field

Experience Required: Greater Than

Other Specification

Requirements:

- Bachelor's degree in Accounting, Finance, or related field
- 1-3 years of experience in accounting, preferably in a manufacturing environment
- Proficiency in accounting software and MS Excel
- Strong attention to detail and organizational skills
- Good communication and teamwork skills

Job Description

Key Responsibilities:

- Record and process sales transactions, invoices, and payments
- Maintain accurate and up-to-date sales accounting records
- Reconcile accounts related to sales, customer accounts, and payments
- Prepare periodic sales and financial reports
- Assist with budget and forecast preparation related to sales
- Collaborate with the sales team to ensure timely and accurate billing
- Ensure compliance with accounting standards and regulations